

Regular Meeting

July 12, 1999

The Board of County Commissioners, in and for the County of Otero, State of New Mexico, met in a Regular Meeting at the Otero County Courthouse in Alamogordo, County and State aforesaid. Meeting called to order by the Chairman at 8:30 a.m., July 12, 1999; and he announced that reasonable notice for this meeting was given to the Alamogordo Daily News, Mountain Monthly, and to Radio Stations, KPSA, KINN and KYEE.

Present:

- | | |
|-------------------|--------------------------------|
| Ronny Rardin | Chairman |
| Richard Zierlein | Vice-Chairman |
| Tim McGinn | |
| Ruth Hoskins | County Administrator |
| Virginia Fletcher | Assistant County Administrator |
| Dan Bryant | County Attorney |
| Buddy Martin | Assistant Road Superintendent |
| Kim Chavez | Deputy Clerk |

DRAFT COPY

Commissioner Rardin gave the invocation, Vick Jenkins led those assembled in the Pledge of Allegiance and Commissioner Zierlein led the salute to the flag of New Mexico.

I. Executive Session:

a) Commissioner Rardin made a motion to go into Executive Session to discuss collective bargaining, personnel items, pending litigation, land acquisition and inmates. The motion was seconded by Commissioner Zierlein. Roll call was taken as follows:

Commissioner Rardin	yes
Commissioner Zierlein	yes
Commissioner McGinn	was absent from roll call

Commissioner Rardin made a motion to return to Regular Session and stated all that was discussed was collective bargaining, personnel items, pending litigation, land acquisition and inmates. The motion was seconded by Commissioner Zierlein. Roll call was taken as follows:

Commissioner Rardin	yes
Commissioner Zierlein	yes
Commissioner McGinn	yes

II. County Administrator's Report:

- a) Consider to approve a Credit Card for the Maintenance Department.

Mrs. Hooser stated this would be for the Sheriff's Department projects.

- b) Consider to approve Grant #98-CJRI-06-OTE between Department of Public Safety and the Otero County Sheriff's Office.

- c) Consider to approve CYFD Agreement.

- d) Consider to approve Agreement with Lea County to house Adult Prisoners.

- e) Consider to approve Agreement with Lea County to House Juvenile Prisoners.

Commissioner McGinn made a motion to approve items a,b,c,d and e under the County Administrator's Reports. The motion was seconded by Commissioner Zierlein. A vote was taken and the motion passed unanimously. See pages _____

f) Consider to approve Resolution #07-12-99/88-02 Safety and Management/Program Policy. Ruth Hooser, County Administrator, informed the Commission that she took the recommendation of the Workmen's Compensation Association for this Resolution and the Safety Committee did endorse it. Commissioner McGinn made a motion to approve Resolution #07-12-99/88-02 for the Safety and Management/Program Policy. The motion was seconded by Commissioner Zierlein.

Commissioner Zierlein stated that the Safety Committee and the Administration Department both approved this resolution. A vote was taken and the motion passed unanimously. See pages _____.

g) The Board discussed scheduling a work session for the Budget. Mrs. Hooser stated there are a few things that need to be worked out to have the budget completely done. The Board set a work session at 8:00 a.m. on July 23, 1999 and a Special Meeting on July 26, 1999 at 8:30 a.m. for budget purposes. No other action was taken.

III. Consent Agenda:

- a) Minutes
 - 1. 6-21-99
 - 2. 6-29-99
- b) Bills Lists
 - 1. #50
 - 2. #51

Commissioner Zierlein asked that the minutes of 6-21-99 be pulled because he has not had time to read over them for corrections.

Commissioner McGinn made a motion to approve the minutes of 6-29-99 and bills lists 50 and 51. The motion was seconded by Commissioner Zierlein. A vote was taken and the motion passed unanimously. See pages _____.

c) Indigent Items

1. The Board discussed the monthly report of claims reviewed and completed, Sole Community Provider Gerald Champion Memorial Hospital. Commissioner Zierlein made a motion to approve the monthly report of claims reviewed and completed by the Sole Community Provider Gerald Champion Memorial Hospital. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously.

d) Personnel Items:

A. New Hires:

- | | | |
|----|------------------|----------------------|
| 1. | Miguel Mata, Jr. | Sheriff's Department |
| 2. | Bruce Patton | Sheriff's Department |

B. Longevity:

- | | | |
|----|------------------|----------------------|
| 1. | Ray Borunda | Property Valuation |
| 2. | Teddy Eldridge | Sheriff's Department |
| 3. | Robert Virden | Sheriff's Department |
| 4. | Martin Sifuentes | Detention |
| 5. | Vince Ortega | Detention |
| 6. | Betty Phillips | Detention |
| 7. | Buddy Martin | Road |
| 8. | William Powell | Sheriff's Department |

9. Arthur Grammont Detention

C. Promotions:

1. Eduardo Medrano Sheriff's Department

2. Fred Martin Road Department

3. William Price Sheriff's Department

4. William Powell Sheriff's Department

D. End of Probation:

1. Lonnie Joe Schueltz Road Department

E. Other:

1. Jon Anderson Sheriff Contract

2. Robert A. Roberts Rifle Range Contract

Commissioner Zierlein made a motion to approve items a,b,c and d under personnel. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____.

Commissioner Zierlein asked that item e be tabled until after the wage and compensation plan can be worked out.

IV. Inter-Departmental Items:

a) Purchasing Department:

1. Maintenance of Flower gardens for County Buildings.

2. Request for increase in amount paid to Jail Physician.

3. Award Sealed Bid #99-038 Radio's for the Pinon Volunteer

Fire Department.

4. Award Sealed Bid #99-035 Metal for the Road Shop.
5. Award Sealed Bid #99-034 Generator for the Burro Flats

Volunteer Fire Department.

6. Award Sealed Bid #99-039 Vehicles for the Sheriff's

Department.

7. Award Sealed Bid #99-037 Metal Building for the Sunspot

Volunteer Fire Department.

Commissioner Zierlein made a motion to approve purchasing items 1 - 7 with the stipulation on item #2 that it has a 30 day clause in the contract. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____

b) Road Department:

1. Jay Dee II Subdivision:

a) Accept Jackrabbit Road

b) Chip Sealing Jackrabbit Road and Coyote Run Road.

Commissioner Zierlein made a motion to approve items a and b to accept Jackrabbit Road and chip seal Jackrabbit Road and Coyote Run Road providing that the sub divider provides the material and will be done at the County Road Departments convenience. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____. Commissioner McGinn asked the Road Department to look at Mountain Meadows Road to see if guard rails can be put up. The Board asked the Road Department to go out and see what can be done for the road. No other action was taken

f) Detention:

1. Discussion was held on Structural damage to the Facility.

Commissioner Rardin informed the Board that in one of the cell blocks some windows have shattered and the doors are dragging. Commissioner Rardin stated the Board is worried about the building settling. Commissioner Rardin stated that the County received a letter from the Architect that designed the building and they stated that the building could not be settling. Commissioner Rardin stated that the Architect stated the reason the sidewalks are expanding is because of the lack of landscape. Commissioner Rardin stated he totally disagrees with them because grass causes heaving. Mr. Jenkins informed the Commission that the Engineer did go out to the jail to assess the situation. He informed Mr. Jenkins that the water coming off the roof onto the sidewalk is not running off like it should. The water is just puddling up along side the building. Commissioner Rardin stated that in his opinion the reason the concrete is heaving is because it was poured in too large of a section. Mr. Jenkins suggested that the hinges be readjusted on the doors. The Board also discussed the problem with the water when it rains. No other action was taken.

Road Department:

1. a) Discussion was held concerning the flood problem on

Radio Road Flood located in Oro Vista District.

M.H. Heljeson approached the Board and informed them that he lives at 65 Diablo Drive. Mr. Heljeson stated that he lives 1/4 of a mile from the ditch. In February when the road was being prepared to be widened the County came out and did some random ditch work on the road. It turned out that the work the County did diverted the water back to Mr. Heljeson's property. Mr. Heljeson stated that he contacted Mr. Martin of the Road Department because Mr. Portillo was not in at the time and he attempted to contact Commissioner Zierlein to advise him that the ditch work

was inadequate. Mr. Heljeson advised the road department that the work was inadequate. Mr. Heljeson also stated that the culverts are inadequate. Mr. Heljeson stated he has tried to contact Commissioner Zierlein and has had no response. Mr. Heljeson stated that the day after the big rain storm the County came out once again with heavy equipment and rebuilt the wash the way it was before. Mr. Heljeson stated he believes this is a mistake because it is pouring good money after bad. Mr. Heljeson has lived there for 14 years and waited for water from the wash and now that he finally got some it is more than he can handle. Mr. Heljeson stated that no emergency vehicle can get across the wash during a flood. Mr. Heljeson stated that the County Administrator and Buddy Martin from the road department did go out last Thursday and look at the problem. Mr. Heljeson stated that one of the problems is trying to get someone to listen to the property owners when there is a problem. Mr. Heljeson stated that the bottom line is that the County has reconstructed something that is going to fail again. Mr. William Biggerstaff approached the Board and informed them that he lives at 53 Diablo Drive. Mr. Biggerstaff stated that the soil at the top of the bridge has been washing over. Mr. Biggerstaff stated that the culverts were clogged with brush and only half the water could come out. Mr. Biggerstaff stated that there is a drainage easement located on a private individual property that would have helped but it was not emptying out. Mr. Biggerstaff stated that he has never seen this much rain before. Mr. Biggerstaff informed the Board that this rain washed away a lot of his top soil.

Commissioner Rardin asked if anyone was present for the Public Hearing regarding Ordinance 99-03 to amend Otero County Ordinance No. 91-04. Commissioner Rardin stated no one was present at 10:00 therefore the Commission continued with the discussion of flooding problems.

Janna Brannan a resident at 10 San Pedro Drive approached the Board to discuss her flooding

problems. Mrs. Brannan stated that this is the fourth year this has happened. Mrs. Brannan stated that the City of Alamogordo helped their residents at the Golf Course and she feels that the County should also be able to help their residents. Mrs. Brannan stated that after the rain stopped all the water came into her shed. Mrs. Brannan stated that she wrote a letter to the County Attorney and informed him that they would be willing to give a part of their property if the County would make a ditch for the water to run into. Mrs. Brannan informed the Board that she and her husband have already spent hundreds of dollars trying to correct the problem and they are still getting flooded. Commissioner Rardin informed Mrs. Brannan that the County Road Department does not do drainage. The bar ditches that are on the side of the roads are to keep water off the road. Commissioner Rardin stated that when people try to change the direction of water it tends to cause more problems. Mrs. Brannan asked the Commission if they can advise her of what she can do to help prevent the flooding. Commissioner Rardin informed Mrs. Brannan that she is not the only one with this problem in the County. Commissioner Rardin informed the public that they are going to look and see what the County can do. Mr. Heljeson stated he would like to get some response from the Road Department and from Commissioner Zierlein which he has not yet received. Commissioner Rardin informed Mr. Heljeson that the Road Department will respond to all calls. No other action was taken.

V. Public Hearing Ordinance 99-03 to Amend Otero County Ordinance No. 91-04. Dan Bryant, County Attorney informed the Board that this Public Hearing has to do with the burning ordinance. Commissioner Rardin stated that this concerns the burning which was discussed in the last regular meeting. Commissioner Rardin also stated that there is no one here for or against the ordinance. Commissioner Zierlein made a motion to approve Ordinance 99-03

amending Ordinance No. 91-04. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____.

VI. Grant/Subdivision Coordinator:

1. To choose a project for the 2000 Community Development Block Grant for the Colonias and the infrastructure. Linda Collins, Grant/Subdivision Coordinator informed the Board that there was one request under the Colonias for the 2000 Community Development Block Grant. The request is for the Oro Grande Water pipeline replacement. Commissioner Zierlein made a motion to approve the Oro Grande pipeline replacement as the Colonias project for the 2000 Community Development Block Grant. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____.

Mrs. Collins also informed the Board that there were three requests for the 2000 Community Development Block Grant for the infrastructure and they are as follows:

1. Zia Therapy, second half of phase II - Respite House/Therapy Building
2. Boys and Girls Club of Otero County for a Teen Center
3. Otero County Health Office, Health Office Expansion

Sharon Hodges approached the Board to request that they consider the Otero County Health Office for the 2000 Community Development Block Grant. The Building was built in 1986 for a staff of four. Presently there is a staff of fifteen. Mrs. Hodges also informed the Board that today there are seven physicians from the University Hospital in Albuquerque to see children from Otero County. Mrs. Hodges stated that this happens on a regular basis. Last year the health office serviced 36,226 residents of Otero County. There is a storage problem in the office and the office can't offer

confidentiality because of the limited space. The waiting room is at time standing room only. Mrs. Hodges informed the Board that the Health Office does a lot for the County. Commissioner Zierlein informed Mrs. Hodges that if approved the Office will have to come up with a 10% match. Commissioner Zierlein stated that the Board has to know for sure if they will be able to come up with the 10% match. The Board held off until after the 10:30 public hearing.

VII. Public Hearing, Road Names:

New Roads:

Residence Circle

Palm Harbor Drive

Unicorn Lane

Honeysuckle Road

Desert Willow

Poison Spring Road

Name Changes:

Bates Avenue new name Guardian Angel Lane

Eagle Drive new name Double Eagle

Quail Drive new name Nighthawk

Quail Lane new name Quail Cubby Lane

Burn Blvd new name Orion Blvd

Sperry Street new name Draco Street

Venus Street new name Ursa Major Street

Saturn Street new name Libra Street

Mars Street new name Taurus Street

Bryan Street new name Heartwood Street

Canyon Ct new name Heartwood Street

Basil Ct new name Caraway Ct

Canyon Dr new name Canyon Wind

Lakeside Ln new name Lily Pond Ln

Lakeview Circle new name Lake Breeze Circle

Valley View Circle new name Rift Valley Circle

Cedar Drive new name Mahogany Drive

Comanche Trail new name Bent Feather Trail

John Burns approached the Board to discuss Quail Drive in High Rolls. Mr. Burns stated that there are only four people that live on this road but it is a big hassle to have to change everything. Mr. Burns stated he does not understand why the name has to be changed if this is the only Quail in High Rolls fire district. Mr. Burns stated that he does not feel that the E911 people took into consideration all the personal objections the residents will have. Commissioner Rardin informed Mr. Burns that the Commission did take this into consideration and knew it was going to be a big problem but it was in the best interest of the County to change the names. Mr. Burns stated that he and the other three residents on this road are not happy about this change. Mr. Burns feels that there is enough differences in Quail Drive. Commissioner Zierlein made a motion to approve the name changes as presented and amended. The motion was seconded by Commissioner Rardin. A vote was taken and the motion passed 2 - 1 with Commissioner McGinn voting against. See pages _____.

VIII. The Board continued with the 2000 CDBG Grant.

Richard Barbaras Chief Executive Officer of Zia Therapy requested that the Board consider Zia Therapy as their choice for the 2000 Community Development Grant on infrastructure. Mr. Barbaras informed the Board that Zia can come up with the 10% match money and they do have a plan already in place. Nate Ranor, director of the Boys & Girls Club approached the Board to request that the Boys & Girls Club be considered for the 2000 Community Development Block Grant. Mr. Raynor informed the Board that if the Boys & Girls Club receives this Grant the money will go toward building a Teen Center. Mr. Raynor informed the Board that they would like to do an addition to the present Boys & Girls Club for the Center. Commissioner Zierlein asked Mr. Raynor if the Boys & Girls Club has the 10% match. Mr. Raynor informed the Commission that he has only been the director for three weeks and is not sure whether they have the 10% match. Commissioner McGinn suggested that the Board allow Mr. Raynor some time to get more information. Mrs. Collins informed Commissioner McGinn that a decision needs to be made today because of all the paper work and deadlines that have to be met. The Board postponed their decision until after lunch.

IX. Public Hearing Continued from May 24th on Wage and Compensation

Plan. Commissioner Rardin read off the items the committee recommended and they are as follows:

1. That the overall structure of the current Wage & Compensation Scale remain in place.
2. That any salary increases be applied in a split manner consisting of a fixed amount plus a smaller percent, similar to a 4% Split Worksheet. This would result in an employee receiving \$500.00 + 2% instead of a straight 4%.
3. That all department Heads be placed on true salary, eliminating the

need to pay them overtime.

4. That some of the job positions are misplaced on the current scale. For example, Procurement Specialist should be moved up 1 slot, and that the county commission may want to do a manpower study on the current scale.

5. Reinstating Comp Time with a ceiling of 80 hours.

6. Use the Workman's Comp savings to increase the county's contribution of the employee's insurance. Commissioner Rardin stated he agrees with item #1 and he does not feel it needs to be thrown out but it does need to be fine tuned. Commissioner Zierlein stated that #1 was the primary reason why this plan had to be looked at. Commissioner Zierlein stated this is going to eventually bankrupt the County. Commissioner Zierlein stated that the Committee did not give the Commission anything to build on. Wesley Colvin stated that what the Committee discussed was placing more steps on the scale. Mr. Colvin stated the problem with promoting is there are not enough positions available. Mr. Colvin stated the committee could not come up with what a scale should look like. Commissioner Zierlein stated his goal was to keep everyone where they are but the 2% every other year is what is hurting the County. Commissioner Rardin stated that in his opinion two years is not longevity what constitutes longevity is five years. Commissioner Rardin feels that the longevity should be a check attached to your certificate to show thanks from the County. Commissioner Rardin stated that what he is looking at is your longevity should not be in with your cost of living. Commissioner Rardin feels that the ranges should be spread out so that the pay increases for promotions are not so big. Commissioner Rardin does feel that employees do need promotion but ranges need to be spread out. Commissioner Zierlein stated he agrees with item #2 whole heartedly. Commissioner Rardin also agreed with the committee on item

#2. Commissioner Rardin stated that this was a good suggestion. Commissioner Rardin stated it costs employees who make more money the same to live as those that make a lot less. Commissioner Rardin stated that he will not agree with item #3. Commissioner Rardin stated that under state law they can't put them under a salary. Commissioner Rardin stated that with item #4 he does not think the County can afford to do another study. Commissioner Rardin stated that he has no heartburn with giving employees who deserve raises a raise. Commissioner Rardin feels that those employees who come to work at 8:00 and leave at 4:59 p.m. and don't try to improve their job performance don't deserve a raise. Commissioner Zierlein feels that if the County fixes the longevity so it is not overextending the Compensation plan then employees can be given raises. Commissioner Rardin would like to give those employees who work harder some incentive. Commissioner Rardin stated that he is open on item #5. Art Grammont, an employee of the Detention Department, stated that the comp time should be up to the individual. Mr. Grammont stated that if the Commission had allowed comp time the overtime budget would not be in the red. Commissioner Zierlein stated he is willing to work on a compromise on this one. Commissioner Zierlein stated he would like to have a time frame to use it. Mr. Bryant stated that under FLSA Rules comp time has to be used in the same pay period in which it was earned and for some offices that would be impossible. Mr. Grammont stated that if there is so much overtime then maybe there is not enough staff. Mr. Grammont stated that there was a study done for the Detention and it came out that they were short handed. Commissioner Rardin stated that he is not against having comp time. The Board postponed the meeting until after lunch.

X. Jail Inspection:

The Commissioners inspected the jail then recessed until after lunch.

The Board considered a project for the 2000 Community Development Block Grant. Commissioner Zierlein made a motion to submit Zia Therapy Center as the county's choice for their CDBG Grant. The motion was seconded by Commissioner McGinn. A vote was taken and the motion passed unanimously. See pages _____.

The Commission continued with the Public Hearing regarding the Wage and Compensation Plan.

Commissioner Rardin continued with the discussion considering comp time. Commissioner Rardin stated that the County Attorney checked into comp time and found that it does have to be used in the same pay period it was earned in. Commissioner Zierlein stated that it would be a nightmare to allow employees to earn comp time. It would be putting the Department heads in a bad position. Commissioner Zierlein also stated that it would be placing the County in a position for a potential law suit. Commissioner McGinn likes the idea of comp time but it looks like it would be a more difficult problem than it's worth. Commissioner Rardin discussed using the Workman's Comp savings to increase the County's contribution for employee's insurance. Commissioner Rardin stated that it seems to him that when something is started such as this it is continued on year after year and this would end up hurting the County. Commissioner Zierlein feels it would be a disservice to the employees by doing this. Commissioner Zierlein stated that by paying the insurance for one year employees may get used to having the extra money and the following year when the money is not there it may put them in a financial hardship. Commissioner Rardin agrees with Commissioner Zierlein. Commissioner Rardin stated that the Commission can't start something it can't finish. Commissioner Rardin suggested the money could be used to help those employees who retire with health insurance. Commissioner Zierlein stated that he feels the scales can be left where they are and

double the number of slots on the scale, also he likes the idea to use part as a percentage and part as a lump sum. Commissioner Zierlein stated that he felt by taking away everything from the right of the scale was also a good idea. Commissioner McGinn stated that item #1 should stay in place, #2 he agrees with regards to the scale with promotions. Commissioner McGinn stated that when someone gets promoted they should be move up and to the left so that they will be getting promotion without a huge increase. Commissioner Rardin would like to have steps in the scale to allow for promotions for those employees who work harder and do extra work. Grace Gonzalez, Deputy Treasurer, asked how can this be done if there are no evaluations. Commissioner Rardin stated that the department head and Elected Officials should be doing some kind of letter for the employees file. Mr. Colvin stated the committee did look at the sub steps but in two or three years if all the employees are moved up then the County will not be able to afford it. Linda Collins stated that the committee has met four times and there was no way this committee could come up with a new scale in such a short time frame. Commissioner Zierlein suggested that the Commission take the Committee's suggestions regarding raises and split them up by giving the 2% and \$500.00 or an amount the budget will allow and let the committee get together and work on the scale. Commissioner McGinn stated that it would be great to hash this out for another 11 months but he does not feel it is that important of a problem. Mr. Colvin stated that it should be left up to the Commission on what levels they want on the scale. Commissioner Zierlein stated he did ask the Elected Officials and has not heard anything as of yet. Mary D. Quintana, County Clerk stated that the Elected Officials had gotten together and made some decisions but before informing the Commission they wanted to see what the employees wanted. Commissioner Rardin informed the public that the Commission is now ready to sit down and work out a plan. No other action was taken.

XI. Commission Discussion/Correspondence

a) Ronny Rardin, Chairman

1. Boles Acres Park

Ruth Hooser informed the Board that Tony Rogers, Buildings and Grounds Superintendent does not have the time or the employees to take care of the Boles Acres Park and therefore he wants the park to be closed. Dan Bryant stated the County has the park on a lease from BLM and if they chose they can return it back to the BLM. Mr. Bryant also stated that any improvements the County has done to the park reverts back to the BLM. Commissioner Rardin asked why the gate can't be opened all the time. Mrs. Hooser informed the Commission that there has been a lot of vandalism when the park does not get locked. Commissioner Zierlein informed the Board that all the work that has been done out there was with Grant Money. Mrs. Hooser suggested that if someone could live out there all the time it would stop some of the vandalism. The Commission directed staff to check into the possibility of having someone live there. No other action was taken.

2. Retirees Insurance. Ruth Hooser stated that she is waiting to hear from PEBSCO. No other action was taken.

b) Richard L. Zierlein, Vice-Chairman

c) Timothy D. McGinn, Member

Roads:

1. Radio Road

Buddy Martin informed the Board that there is a resident on Radio Road that moved the actual flood water channel and now all the flood water is running onto his property. Mrs. Hooser informed the

Commission that the resident is mad because it is running onto his property. The Board directed the County Administrator to have the engineer find out what needs to be done and what it would cost to help with some of the flooding problems in the County. No other action was taken.

XII. Commissioner Zierlein made a motion to go into Executive Session to discuss collective bargaining, personnel items, pending litigation, land acquisition and inmates. The motion was seconded by Commissioner McGinn. Roll call was taken as follows:

Commissioner Rardin	yes
Commissioner Zierlein	yes
Commissioner McGinn	yes

Commissioner Zierlein made a motion to return to Regular Session and stated all that was discussed was collective bargaining, personnel items, pending litigation, land acquisition and inmates. The motion was seconded by Commissioner McGinn. Roll call was taken as follows:

Commissioner Rardin	yes
Commissioner Zierlein	yes
Commissioner McGinn	yes

There being no further business before the Commission, the Chairman adjourned the meeting at 3:50 p.m.

APPROVED:

Chairman

ATTEST:

**Mary D. Quintana,
Otero County Clerk**