

The Board of County Commissioners, in and for the County of Otero, State of New Mexico, met in a Work Session at the Otero County Courthouse in Alamogordo, County and State aforesaid. Meeting called to order by the Chairman at 9:00 a.m., February 15, 2006; and he announced that reasonable notice for this meeting was given to the Alamogordo Daily News, and to Radio Stations KPSA, KINN and KYEE.

Present:

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| Doug Moore | Chairman |
| Clarissa McGinn | Vice-Chair person |
| Michael Nivison | Member |
| Dr. Martin Moore | County Manager |
| Ray Backstrom | Assistant County Manager |
| Dan Bryant | County Attorney |
| Bobby Reyes | Department Assistant |
| Lynn Estrada | Deputy Clerk |
| Bill Lee Parker | Road Superintendent |

Dr. Martin Moore gave the invocation. Commissioner Moore led the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

Proclamation:

Proclaiming February 19 thru February 26, 2006 as National FFA Week in Otero County.

1. Consent Agenda:

- a. Approval of Minutes
- b. Bills Lists #32, #33, #34
- c. Health Care Services for February 2006

2. Personnel-New hires, promotions and transfers:

Revising the Courthouse Security/Transport Officer Employment Agreement and job description to exclude the provision of a current Certificate of Law Enforcement or current Peace Officer Certification. This position is part-time and unclassified with an at-will contract.

John Blansett, Sheriff, stated that it has become very difficult hiring retired police officers for Courthouse security and transporting. He would like to change the status to have been a police officer but not certified. Dan Bryant, Attorney, stated that we will put together some protocols concerning training levels proficiency and what kind of firearm certification. We have to have a security benchmark that our security personnel have to meet.

3. Purchasing:

- a. TS-03-007 (Assessor) Annual maintenance on software \$2,000.00
- b. TS-04-009 (Assessor) Annual maintenance on system software \$7,100.00
- c. TS-95-011 (Data Processing) Unidata maintenance \$4,608.00
- d. TS-03-010 (Data Processing) Strategy 7 Corp. \$3,000.00.
- e. TS-05-08 (Data Processing) Strategy 7, maintenance \$403.26.
- f. Sealed Bid #06-018 to purchase a Tire Baler for the Convenience Center.

Ginger Herndon, Purchasing Agent, stated that this is grant funded. Commissioner Moore would like to have some on site training for the crew at the Convenience Center for this new unit.

g. Sealed Bid #06-017 to purchase a used transport truck for the Otero County Road Shop.

4. Resolutions, Contracts & Agreements:

a. Resolution No. 02-21-06/94-50 to make the National Incident Management System the standard for Incident Management.

Dan Bryant stated that under FEMA and the Federal Standards, they are putting in place a Standardized Incident Management System. This system will work the same across the country. If we interface with another public agency with the NIMS process in place, the words we are using and the processes we are using will match theirs. This will eliminate confusion when we have multiple jurisdictions responding to an emergency situation. Under the Federal Mandate there is a whole series of steps that local entities have to go thru to stay in compliance. This is just one of them. Commissioner Moore asked what have we been using in the past prior to us taking the lead position on emergency management of incidents and how will cooperating partners like this new way. Dan stated that all cooperating partners are considering passing this resolution at some point this fiscal year, because that is the requirement. The hook is, if you do this and step into the program and put into place the standardized process, you get to continue receiving federal emergency funding. If we don't have this in place we will lose our funding. Commissioner Moore requested comment from the Fire Departments, the City, the Village of Tularosa and Cloudcroft, and Holloman to get comment on their intent. Dan will find out before next Tuesday night's meeting which agency's locally have already adopted the resolution and which ones haven't.

Gus Marker, Safety Coordinator, stated that this system has been in effect since 1972. It was mandated under the Governor's Proclamation that everyone in New Mexico would fall under the NIMS System.

If we don't comply by September 30, 2006 we will lose all grant funding, we are talking hundreds of thousands of dollars and eventually the fire funds. Dan stated that we can pull this item from the agenda until we gather more information and bring it back to the Board in March.

Keil Price, Department of Agriculture, stated that we were required to do the same thing

- b. Resolution No. 02-21-06/94-51 budget adjustment for Health Reserve/Joint Ambulance Agreement.
- c. Resolution No. 02-21-06/94-52 budget adjustment for General Fund/Law Enforcement.
- d. Resolution No. 02-21-06/94-54 regarding Planning Commission compliance with the New Mexico Open Meetings Act.
- e. 2005 Legislative Appropriations Construction Project Agreements.
- f. Amendment I and Resolution No. 02-21-06/94-55 for the work/financial plan between Otero County and United States Dept. of Agriculture Animal and Plant Health inspection Service Wildlife Services.
- g. Grant Agreement by and between the Department of Finance and Administration, State of New Mexico acting through the Local Government Division, and the County of Otero for the Enhance 9-11 Grant Program.

Martin Moore, County Manager, stated that we negotiated with the State Department of Finance Administration to extend continued funding on the 911 services thru the end of June. This agreement puts it in writing so that it is binding.

5. Elected Officials, Department Heads, Committee Reports:

- a. Extend Fire Ban Resolution No. 01-10-06/94-46.

Dan Bryant stated that on the Meeting of January 31st we extended the ban because it would expire February 10th. In the last few business days we have had some comments from the Sheriff about making some language changes. Gus Marker suggested including a phrase in the Ban that grants authority to the inspecting Fire Chief to prohibit the burn. If we want to add this language in, it should go into this Resolution that will be approved Tuesday night and go into effect around March the 8th and be good until April the 8th.

b. Bill Lee Parker-2006-2007 Otero County Road Shop project list for School Bus Route, Cooperative and County Arterial Projects.

Bill Parker stated that he applied for a little more money than he normally does, and hopefully with the surplus that the State has they will allow us to have more this year.

Jake Hemburg, 16 Springs, stated that the project going on up there is very important and needs to be completed. The traffic has increased along with the dust problem.

c. Sue Torian-Robyn Silva-Consider position for Berth Marrujo (Clerk's Office) (Temporary Election Clerk).

Sue Torian, Personnel Coordinator, stated that this position being temporary no contributions are made to PERA and it's only 19 hours per week. This position will end 3-31-06. Sue advised Robyn Silva, County Clerk to include this position in her budget for a Regular part-time Election Clerk. Ms Silva stated that this position is needed in her office to continue the scanning of the voter registration and other election jobs. Commissioner Moore stated that if we have a need for this position we need to change from Temporary part-time to Permanent part-time. Donna Brandon, Financial Director, stated that 2 years ago the Clerk's Office budgeted for a permanent part-time warehouse technician. This

position has never been filled. This position could be re-allocated to part-time Bureau of Elections Clerk.

d. John Blansett, consider approval of new position (Evidence Technician) Sheriff's Dept.

6. Citizen Communications:

Otero County Cattleman's Association, presentation regarding the National Animal Identification System. R.L. Posey approached the Board and gave a short report from the Cattleman's Association meeting. The USDA is going to try and impose mandatory grazing and micro chips installed in the animals. The Cattleman's and the Grazing Board are adamantly against these proposed actions.

7. Commission Discussion/Correspondence:

a. Commissioner McGinn asked Bill Parker, Road Superintendent, if he had the geology study back from Mr. Livingston. Bill Parker stated that he had spoke with Mr. Livingston on Monday and still didn't have the information needed for the culverts. Commissioner McGinn stated that we just need to know the flow of the water in order to determine what size of culverts are going to be put in. Bill stated that personally he feels that the dips are not deep enough to put in anything big enough to carry the water that crosses under the State Highway without backing up the water against the railroad, and we can't do that. We still need an engineer's opinion and will try Mr. Livingston again today to get the geology report done.

8. Executive Session:

Commissioner Nivison made a motion to go into Executive Session to discuss personnel issues. The motion was seconded by Commissioner McGinn. Roll call was taken as follows:

Commissioner Nivison yes

Commissioner McGinn yes

Commissioner Moore yes

Commissioner McGinn made a motion to come out of Executive Session having discussed personnel issues listed under item C. The motion was seconded by Commissioner Nivison. Roll call was taken as follows:

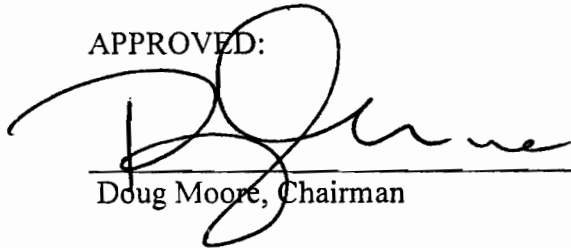
Commissioner Nivison yes

Commissioner McGinn yes

Commissioner Moore yes

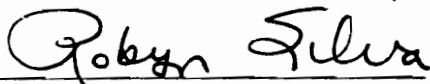
There being no further business before the Board the Chairman adjourned the Work Session at 11:55 a.m.

APPROVED:



Doug Moore, Chairman

ATTEST:


Robyn Silva, County Clerk

Work Session Feb. 15, 2006