

**COUNTY OF OTERO, NEW MEXICO
COUNTY COMMISSION REGULAR MEETING AGENDA
COMMISSION CHAMBERS – Rm#253
TUESDAY, August 31st, 2004 6:00 p.m.**

**Commission Chairperson: Clarissa McGinn, Commission District 2
Commission Vice-Chairman: Doug Moore, Commission District 1
Commission Member: Michael Nivison, Commission District 3**

INVOCATION

PLEDGE OF ALLEGIANCE

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6:00 p.m.

NEW BUSINESS:

CONSENT AGENDA

All items marked “**consent agenda**” will be approved by a single motion unless removed at the request of a Commissioner, County staff, or a member of the public. Items removed from the Consent Agenda will be heard in the order of the numbered sequence.

A. Approval of Minutes:

- (1) 7/22/04 – special budget meeting
- 8/04/04 - special final budget meeting/worksession
- 8/10/04 – regular meeting
- 8/13/04 – emergency meeting
- 8/16/04 – special meeting

B. Bills Lists:

- (2) #6, #7, #8

C. Personnel:

- (3) New Hire: Lewis Reeves – Sheriff’s Dept. (replacing vacancy - Collette Francione)
Roy Messer - Buildings & Grounds (replacing vacancy - Jerry Sierra)
Promotion: Robert Weeks - Convenience Center (replacing vacancy – Daniel Gartman)
Contract Employee Agreements:
Jeffrey Schneider – Sheriff’s Department (renewal)
John Dalton – Sheriff’s Department (renewal)

D. Indigent Report:

- (4) Monthly report for August Claims 2004

E. Purchasing:

- (5) Award Sealed Bid #05-004 for self-contained breathing apparatus for Dungan VFD. (\$49,666.05) *Reviewed by: Ginger Herndon and Ruth Hooser*
- “ “ Award Sealed Bid #05-005 for Weed Community Center (kitchen equipment) grant-funded project for (\$5,752.94). *Reviewed by: Ginger Herndon and Ruth Hooser*
- “ “ Award Sealed Bid #05-006 regarding a (4) year contract for the tax bills in the Treasurer’s Office. *Reviewed by: Ginger Herndon and Ruth Hooser*
- “ “ Renew Contract #TS-02-013 - SW Micropublishing for microfilming newspaper(s) in the Clerk’s Office. *Reviewed by: Ginger Herndon and Mary Quintana*

F. Agreements and Resolutions:

- (6) Consider Approving a Professional Services Contract between Dr. Alex Thal of Western New Mexico University and Otero County for fiscal year 2004/2005 for (\$20,000.00). (Administration Dept.) *Reviewed by: Ruth Hooser*
- (7) Consider Approving Resolution No. 08-31-04/93-07 authorizing the execution and delivery of a loan agreement and intercept agreement between Otero County and New Mexico Finance Authority for a rescue vehicle for the Dungan VFD in the amount of (\$52,000.00). (Administration Dept.) *Reviewed by: Ruth Hooser, Ginger Herndon and Paul Quairoli*
- (8) Consider Approving “all” Community Services/Projects Agreements for fiscal year 2004/2005. (Administration) *Reviewed by: Ruth Hooser*
- (9) Consider Approving a Co-operative Agreement between Otero County Road Department and the residents of Orchard Loop Road and Haynes Canyon in Otero County. (Total estimated cost for materials paid by residents is approximately (\$4,000.00). *Reviewed by: Bill Parker and Ruth Hooser*

PUBLIC HEARING:

6:30 p.m.

- (10) Consider Approving a Preliminary Plat for Sleepy Mountain Estates. (Subdivision Coordinator) *Reviewed by: Dale Palkki*

ELECTED OFFICIALS/DEPARTMENT HEADS

REPORTS/DISCUSSIONS:

- (11) Consider Approving recommendations for copy/fax/email service charges for Otero County Departments. (Administration) *Reviewed by: Ruth Hooser and Ray Backstrom*

CITIZEN COMMUNICATIONS

- (12) **Gerald Champion Regional Medical Center (Carl Mantey):**
 Consider Approving a Sole Community Supplemental payment distribution from the New Mexico Human Services Department for indigent care at Gerald Champion Regional Medical Center in the amount of (\$339,978.19) requiring a match from Otero County Indigent Fund revenues in the amount of (\$85,504.52).
Reviewed by: Ruth Hooser

COMMISSION DISCUSSIONS/CORRESPONDENCE:

- A. **Doug Moore – (District 1)**
 1. Discuss drainage ditches and maintenance in Otero County.
 2. Consider approving authorization for Ray Mitcham & Associates Developer to begin work on a preliminary feasibility, investigation and development of a proposal to design, build, operate, finance and or lease program for Phase 3 at the Otero County Prison Facility located in Chaparral, New Mexico.
- B. **Clarissa McGinn – (District 2)**
 1. Discuss schedule for Town Hall meetings.
 2. Request progress reports for the Board of County Commissioners on pending projects.
- C. **Michael Nivison - (District 3)**

UNSCHEDULED CITIZEN COMMUNICATIONS: *(Limited to 3 minutes)*

The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. Please contact the Administration Office at 437-7427 to schedule an item on the agenda.

EXECUTIVE SESSION:

- A. Collective Bargaining
- B. Pending/Threatened Litigation
- C. Personnel Issues
- D. Land
- E. Roads
- F. Detention Center

SCHEDULED WALK-THROUGH/INSPECTION OF OTERO COUNTY DETENTION CENTER

Continue work session meeting at the Otero County Detention Center following completion of agenda discussions.

ADJOURNMENT

For Information Only:

The next scheduled Otero County Commission meeting is
 Tuesday, September 21st, 2004 at 6:00 p.m.

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“ADDENDUM”

INVOCATION

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1. Consider Approval of **Minutes** of the June 2, 2004 County Commission Work Session.
2. Consider request for **“emergency rental”** of a potable water tank for the purpose of hauling water to Cloudcroft, NM for drinking water and domestic purposes.
3. Consider request pursuant to paragraph four (4) of the Professional Services Agreement to allow the County Attorney (Daniel A. Bryant) to perform services in connection with the Otero County Prison expansion project Bond Ordinance Amendment, Bond Holder Consent to amendment of the trust indenture, documents outside of the flat fee provision of the Agreement.
4. Consider Approving a Memorandum of Understanding between Otero County and Mescalero Apache Fire Rescue.

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